



COMMUNITY SERVICE REQUIREMENTS

All Providence High School students are required to complete 25 hours of community service per year (100 hours total). Students should submit community service forms to the Registrar, Leah Wilkes, by the end of each school year. Any community service hours completed during the summer should be applied to the year that the student will be entering in the fall. 75 hours of community service must be completed and submitted by the last day of school of their junior year.*The remaining 25 hours must be completed by the end of the first semester (Christmas Break) of their senior year.

Students who do not complete and submit 50 hours of community service by the end of their sophomore year, are in jeopardy of not qualifying for the National Honor Society their junior year.

Students who do not complete and submit 75 community service hours by the end of their junior year, could lose senior privileges (i.e. senior lunches, dress-down days, etc.) during their senior year.

“Community” includes school, church, city, state, or world community. A guiding question to ask in order to understand the “spirit” of the community service requirement is, “Is this organization in need of assistance?” Since it is assumed that service to other family members is a normal part of daily life, such service will not count towards the requirement. The service requirement provides the student with an opportunity to explore new dimensions of what it means to be a person of service to others.

You can check the number of hours that your student has by logging into FACTS Family Portal. On the left side of the page, click on the drop-down menu by FAMILY and click on Family Home. In the top middle of the page, there is another drop-down menu, click on your student’s name and the number of recorded hours will show.

Questions:

Leah Wilkes, Registrar
email: lwilkes@prov.org
phone: 904.223.5270



COMMUNITY SERVICE LOG

Directions: Please complete all sections. Each service activity should have the signature of an adult sponsor of the activity with the phone number at which they can be contacted to verify information. You may list all the community service s outside of school in which you participated. Do not list any service for which you received monetary compensation. A minimum of 25 hours per year are required.

Name: _____

Year of graduation: _____

Community Service Hours should be credited to grade: _____

Dates of Community Service	# of Hours	Service Provided	Adult Sponsors signature and phone number
Total # of hours:			

I verify that the above information is true and accurate.

Student Signature: _____

Date: _____

Parent Signature: _____

Date: _____